

## **Memphis McKendree District Grant Application Guidelines**

1. Obtain District Grant Request form from the McKendree District Office or on-line at the McKendree District website at [www.memphis-umc.org](http://www.memphis-umc.org). (Click on McKendree District and then on Program Grant Forms)
2. Obtain approval for ministry grant from your local church governing body (ex. Church Council, Administrative Board)
3. Grant Request Form are to be sent to the McKendree District Office  
McKendree District Office  
Attn: Chairperson - McKendree Program Ministry Team  
5118 Park Avenue, Suite 610  
Memphis, TN 38117-5714
4. Attach a detailed budget outlining how money will be spent.
5. Grants are due in the District Office by the last day of March and the last day of September.
6. The District Committee will meet during the month of April and October.
7. Grant applicants will be promptly notified by the District Chairperson.
8. Grant recipient will report to DPMT the outcome of proposed ministry program or event no later than December 31 of the calendar year in which the grant was made.

Revised October 2006